PgCert Academic Practice in Art, Design and Communication

Action Research Project Ethical Enquiry Form

Participant name: ___Sarah Mansell_____

Cohort: 1

Tutor name [delete as appropriate Tim Stephens

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1. What is your research question?

How can I use craft to embed a sense of social purpose into my course GB&I BA (Hons)?

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2. Who will be providing you with information to help you answer your question, and how will you approach and/or select them?

Students at UAL

Staff at UAL

- Interview Rachel Clarke Course leader BA (Hons) Design for Climate Justice
- Interview George Barker Climate Literacy Trainer
- Interview Keir Williams Course leader BA (Hons) Design Systems ?
- Interview Ella Britton Course leader MA Design for Social Innovation and Sustainable Futures, she is also a research resident at the V&A looking at the strategic role of design thinking inside cultural and educational institutions
- Survey year 3 students who took part in the workshop 'Analogue Tuesday' last year
- Workshop year 1 or year 2 students from GB&I BA (hons)

The aim of my enquiry is to gain new insight into how I might support and encourage a sense of social purpose through making & doing activities and workshops created as part of the learning experience for students on the Graphic Branding and Identity course, which support Ual as a social purpose university dedicated to nurturing creativity and deploying it to help solve the world's problems.

What will you be asking participants to do?

- The four UAL staff will be short confidential interviews or respond to a short questionnaire (include draft questions).
- Year 3 students to take part in a focus group (attach a plan/structure for the focus group).
- Year 1 or 2 students to Consent to their participation in a workshop activity being observed and/or documented.

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3. How will you get informed consent from these participants?

I will seek consent via a form attached to the interview questions I email by using a checkbox or statement of assumed consent with a link to supporting information. I will state that the information & data I collate is for the purpose of my research and I will ensure there is an option to opt out from their data being used, while still being able to take part in the activity. I will email or given this in person to the focus group I interview and give to the participants of the workshop activity.

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4. What potential risks to the interests of participants do you foresee and what steps will you take to minimise those risks? A participant's interests include their physical and psychological wellbeing; their commercial interests; and their rights of privacy and reputation.

There is usually some kind of risk. Is it possible that some participants might find their involvement stressful or embarrassing? Is it likely to raise strong emotions? Are you asking them to give you their time (and more)? Are there any barriers to access or participation for participants? How might you mitigate these risks? Are there any practical considerations of health and safety?

What do I add here? Is this to show the reading I have completed on the gathering of research methodologies such as deductive disclosure and validity of informed consent.

5. **What potential risks to yourself as the practitioner do you foresee and what steps will you take to minimise those risks?**

Are there any potential risks to you? How can you remain safe throughout your project? Could your project be experienced as 'emotionally demanding' (University of Sheffield 2018) in focusing on traumatic or sensitive subjects? For example, if you are interviewing a student one-to-one, should you do so in an open place? Are there structures and/or resources you need to put place to support your safety and wellbeing during your project?
What do I add here? I do not forsee any potential risks to myself as the researcher.

6. **Does your project involve children or vulnerable adults e.g. a person with a learning disability?**
No.

7. **How will you store the information you gather from participants?**

You will need to think about how you store the information you collect from/about them, especially if you have offered your participants anonymity. You should also consider how long you will retain it for.

- Will you separate personal identifiers (e.g. names, student numbers) from other information? How?
- After your enquiry, which of your data sets will you retain, how long for, and for what purpose? How will they be stored?
- Which of your data sets will you destroy? Why? How will you ensure its confidential disposal?
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The transcripts of interviews and observational notes will be retained on a secure server, so that these data can be made available for future research. The original audio files of the interviews and all information pertaining to the identities of the participants, including all correspondence between myself and the interview subjects, will be deleted.

I confirm my responsibility to deliver the project in accordance with the Code of Practice on Research Ethics of the University of the Arts London (the University). In signing this form I am also confirming that:

a) **The form is accurate to the best of my knowledge and belief.**
b) **I understand and accept that the ethical propriety of this project may be monitored by the relevant College Research body and/or the University's Research Ethics Sub-Committee.**

Signed: _____Sarah Mansell_____ Date: _____9/10/23_____

I support this project and have reviewed it with the participant:

Signed: _____ Date: _____