Notes from the workshop

Identifying best practices

Unit Schedule / Planning:
- Showing students their weekly, monthly, yearly sessions.
- Online work in progress platform
- Improved Moodle layout
- Non-Violent Communication – use desired emotion as staging points.

Writing and Disseminating Unit Assignment / Project Briefs
- Introduce the dry bits 1st followed by 'juicy' design part
- Use of plain English – build-up of complex industry terminology/ glossary

Briefing session – unpacking the UA / PB –
- Introduce the dry bits 1st followed by 'juicy' design part
- We use mentimeter after briefing - anonymous so to flag questions.
- Linking units by group tutorial at start of next unit – everything is linked – we are trialling this
- Reading week 1 – week 2 - time to digest.

Unpacking assessment
- If the tutors naturally talk about the assessment crit it becomes part of everyday communication.

Unpacking learning outcomes and the assessment criteria
- We are trialling use of Learning Outcomes in timetable and making videos about roadmap of Los.
- Having a clear Moodle layout.

Signposting assessment points

Formative assessment
- Group presentations in a more interesting layout.
- Doig an exhibition or 'show and tell' as staff do not have extra time, but we also do peer review and are trialling written peer review.

Academic misconduct and self - plagiarism

Tutorials and signposting tutorials

Preparing for submission
- 'Fit to Submit'
- Peer review of each other work a week before submission

- Learning outcomes are re written to 'have you…'

Summative assessment

Moderation and benchmarking
- Having a staff meeting to define what exactly is being graded practically before marking.

Providing feedback on AFT

Manging student responses